Ostfalia
Hochschule für angewandte Wissenschaften

ECTS – EUROPEAN CREDIT TRANSFER SYSTEM

TRANSCRIPT OF RECORDS

NAME OF SENDING INSTITUTION:	Ostfalia University of Applied Sciences
Faculty/Department of:	Social Work
ECTS departmental co-ordinator:	Prof. Dr. Joachim Döbler
Tel.: +49 5331 939 37140 Fax: +49 5331 939 37 eMail: j.doebler@ostfalia.de	

NAME OF STUDENT:		First name(s):	
Date and place of birth:		sex:	
Matriculation date:		Matriculation number:	

NAME OF RECEIVING INSTITUTION:	
Faculty/Department of:	
ECTS departmental co-ordinator	
Tel.: Fax: E-mail:	

Course unit code (1)	Title of the course unit	Duration of course unit (2)	Local grade (3)	ECTS-grade (4)	ECTS-credits (5)
M1	Study Guide & Introduction to Academic Writing				
M2	Theory and History of Social Work (SW)				
M3	Social Work as a Profession (SW Methodology)				
M4	Media Education				
M5	Social Law (Law for Social Work)				
M6	Psychology (Human Growth and Development)				
M7	Sociology & Pedagogics (Social Structure and Social Problems)				
M8	Social Medicine (Health Issues in Social Work)				
M9	Economy and Social Policy				

to be continued on a separate sheet

(1) (2) (3) (4) (5) see explanation on next page

Diploma/degree awarded: **Social Work (BA)**

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Date Signature of registrar/administration officer Stamp of institution

NB: This document is not valid without the signature of the registrar/administration officer and the official stamp of the institution.

(1) **Course unit code:**
Refer to the ECTS Information Package

(2) **Duration of course unit:**

Y	=	1 full academic year			
1S	=	1 semester	2S	=	2 semesters
1T		1 term/trimester	2T	=	2 terms/trimesters

(3) **Description of the institutional grading system:**

Grades range from :	excellent	(1.0)
	very good	(1.3)
	good	(1.7 ; 2.0 ; 2.3)
	satisfactory	(2.7 ; 3.0 ; 3.3)
	sufficient	(3.7 ; 4.0)
	fail	(5.0)

(4) **ECTS grading scale:**

ECTS grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT – outstanding performance with only minor errors
B	25	VERY GOOD – above the average standard but with some errors
C	30	GOOD – generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT – performance meets the minimum criteria
FX	----	FAIL - some more extra work required before the credit can be awarded
F	----	FAIL – considerable further work is required

(5) **ECTS credits:**

1 full academic year	=	60 credits
1 semester	=	30 credits
1 term/trimester	=	20 credits